



UNIVERSITY OF
South Carolina

AMENDMENT TO SOLICITATION

Amendment No. 2

DATE: December 18, 2019
TO: ALL VENDORS
FROM: Leann DeLoach, Procurement Manager
SOLICITATION: USC-IFB-3577-LD
DESCRIPTION: Provide Commercial Custodial Services & Event Set-Up and Tear-Down as needed for USC Beaufort

Amendment No. 2 modifies this Invitation for Bids only in the manner and to the extent as stated herein.

Question & Answers from Vendors:

1. Can anyone come in their own time to look at the building, that wasn't able to make the sure visit? **The building is open to the public from 9a – 4p. Please note that the University is closed for the Christmas break from December 24 until January 2. Individuals should check in with the Department of Public Safety at 843-208-4911.**
2. How many buildings total need to be clean?
One building, the Hospitality building of the Hilton Head Campus
3. Do you have some blueprints of the buildings that you can send?
See attached.
4. When is this bid start date?
See cover sheet of solicitation.
5. Are the events we will setting up and cleaning after always scheduled at night and on the weekends? Do you hold any larger daytime weekday events?
Events may be scheduled at any time.
6. If you are asking us to provide only a fixed price per event for labor and supervision? Why would you require the rates? “ Submission of hourly rates per person for all workers”. Am I not reading it right? and instead we DO receive a flat rate for each event AND we are to bill you additional \$ for hours used by each worker and the leader?
Please see the attached amended bid schedule. In lieu of fixed prices per event please provide an hourly rate per employee for normal working hours and for outside of normal working hours.

7. Do you have a target price? For the cleaning? **\$2500/month** For the event setup and tear down? **Should be consistent with current market rates. Time and a half for hours outside of normal working hours. The cleaning schedule will be determined by the Building manager and will work around classes.**

8. Is there a staff person at the building who would be our point of contact for the cleaning and connecting us with the event sponsors?

Yes. Bruce Martinez is the building manager and Shavon Dempsey is the coordinator for events. The will have at least a week notice for any event that may need additional services that the campus cannot handle internally or for which sponsors do not hire their own services.

Bidder shall acknowledge receipt of Amendment No. 2 in the space provided below and return it with their bid response. Failure to do so may delay award of contract.

Authorized Signature

Name of Offeror

Date